

Eaton ISD Career Preparation Center

A Unique Career Center Model for
Navigating Student Success

History and Partnership with LCC

- Contract with LCC to deliver a state approved high school CTE course
- Contract with LCC for instruction
- High school courses are a combination of 2–3 LCC courses
- Students have the potential to earn high school credit and direct LCC credit



Who We Are



- The Career Center serves students from 37 high schools and 5 counties.
- Average yearly enrollment is 550–750 students
- 5 sites
 - LCC West campus
 - LCC Downtown campus
 - Potter Park Zoo
 - AIS Heavy Equipment Inc.
 - Olivet College

Career Center Staff



- ▶ Associate Superintendent of Career and Technical Ed.
- ▶ Principal
- ▶ 5 Student Service Coordinators
- ▶ 3 General Paraprofessionals
- ▶ Program Support Staff

History of Student Service Coordinator Positions

- Took advantage of staff changes to re-evaluate and create what we needed
- Focused on what we wanted students to leave with
- Seamless delivery of services to students
- Evolving positions



MaryEllen



- ▶ LCC Early Childhood Education teacher
- ▶ Bachelor's in Human Services LSSU
- ▶ Master's in Career & Technical Ed. WMU
- ▶ EISD Truancy Intervention Program Coordinator

Cathie

- ▶ Calhoun Area Tech Center
Allied Health teacher
Bachelors from Ferris State
- ▶ Masters in Counseling,
CMU,
- ▶ LPC, NCC credentials
- ▶ High School Lead Counselor



Chris



- ▶ Family & Consumer Science teacher
- ▶ Coordinator of an employment training business for a non-profit
- ▶ Placement & Employability Skills trainer for a private University
- ▶ Placement Coordinator for EISD
- ▶ Master's in Counseling, LLPC

Jamie



- ▶ Zeeland East High School – Business Education Instructor
- ▶ Education Consultant, MDE
- ▶ MA – Career and Technical Education, WMU
- ▶ MA – School Counseling, WMU
- ▶ BA – Business Administration Education Olivet College

Marina

- ▶ Lapeer County Ed Tech Center – Placement Coordinator
- ▶ Teacher Certification – Marketing/Business Education, EMU
- ▶ MA – Business Administration, CMU
- ▶ BA – Marketing and Logistics, CMU



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Student Service Coordinator Positions

- Coordinators are assigned to specific classes based on pathways
- Coordinators are assigned lead advisor roles for center wide activities
- Three coordinators hold counseling certifications

Cathie

Arts & Communications, BMMT

- ▶ CADD
- ▶ Commercial Art
- ▶ Comp. Graphics/ Web Design
- ▶ Computer Support
- ▶ Fashion Design
- ▶ NTHS
- ▶ Newsletter & Web page
- ▶ IT Council
- ▶ Parent/Teacher Conferences



Chris

Health and Human Services

- ▶ Culinary Arts
- ▶ Early Childhood Ed
- ▶ Health Technology
- ▶ Work Based Learning
- ▶ Health Tech Council
- ▶ Honors Night



Jamie

Health and Human Services

- ▶ Criminal Justice
- ▶ Emergency Services
Fire Science
- ▶ 8th grade visitation
- ▶ Insurance and Risk
Management Council



Marina

Natural Resources & Agriscience

- ▶ Zoo & Aquarium Science
- ▶ Enrollment
- ▶ 10th/11th Grade Visitation
- ▶ Local School Counselor Contact
- ▶ Counselor Meetings
- ▶ Dual Enrollment



MaryEllen

Engineering, Manufacturing & Industrial Technology

- ▶ Auto Collision Repair
- ▶ Auto Technology
- ▶ Building & Electrical Trades
- ▶ Heavy Equip. Operator
- ▶ Heavy Equip. Repair
- ▶ Welding & Cutting
- ▶ CTSO
- ▶ Work Based Learning
- ▶ WBL Council
- ▶ Non-Traditional Students



Services to Instructors

- ▶ Develop relationships
- ▶ Assist with class projects
- ▶ Assist with classroom management
- ▶ Assist with teaching strategies
- ▶ Ensure program continuity
- ▶ Develop ties with employers



More Services



More Services



Student Portfolios– Every student has one...

- ▶ Career Assessment
- ▶ Career Research
- ▶ Application
- ▶ Resume
- ▶ Cover Letter
- ▶ Mock Interview
- ▶ Job Search



Services to Students



- ▶ Develop relationships
- ▶ Assist with transition into the future
- ▶ Scholarships
- ▶ Assist with portfolio
- ▶ Develop ties with employers
- ▶ Individual planning and support

Work Based Learning Activities

- Guest Speakers
- Job Shadows
- Internships
- Field Trips



Work Based Learning cont.



More Work Based Learning



Connections

- ▶ CPC Staff =LCC Staff
- ▶ Student Service Coordinators
- ▶ Instructional Support Staff
- ▶ SSC Team Meetings
- ▶ Touch Base Meetings
- ▶ High School Staff



Data

- ▶ 2009/2010
 - 92.5% retention rate
 - 98% of those that finished the year earned high school credit
 - 86% of those earned a C or better

91% earned Lansing Community College credit=2,787.5 credits

Conclusion

▶ Evolving position

- Yearly evaluation of position and job description
- Meeting the needs of the current education climate by assisting staff at local schools
- Providing opportunities for students that are not available in most high schools
- Two retirements last year = 2 additional Student Service Coordinators