

Submit A Quality Early Middle College Application

Lisa Seigel, MDE

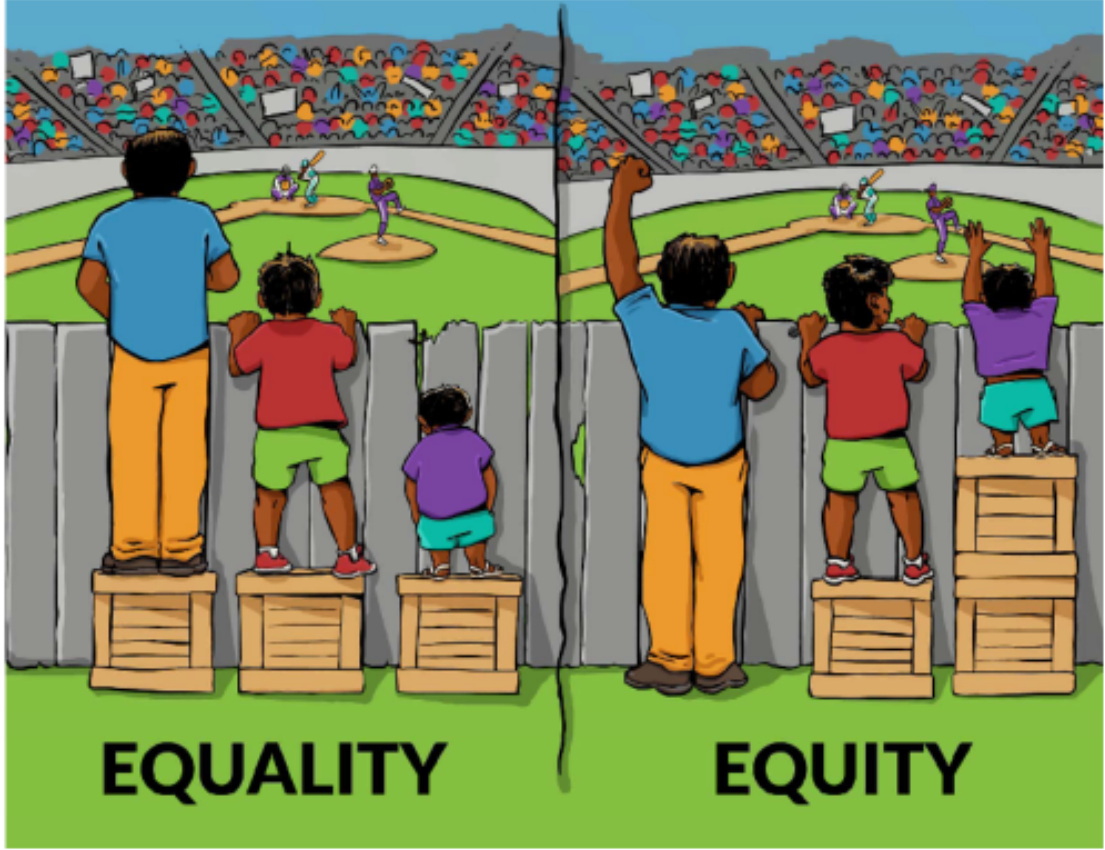
2019 Michigan Career Education Conference





Learning Objectives

- To Understand the Philosophy of Early Middle College
- To Understand the Power of Site
- To Develop a Planning Team for Early Middle College
- To Develop Robust Wrap Around Services
- How to Submit a Quality Early Middle College Application



EQUALITY

EQUITY

EMC GETTING STARTED WORKSHOP

Winter 2019 Workshop: Friday, February 22 (8:30 a.m.-2:30 p.m.)

February 8, 2019

Registration for Workshop Closes

June 7, 2019

EMC Applications Due

August 9, 2019

Approval Notifications will be sent out for schools opening in the Fall of 2020

Location/Registration Fee:

Location:

Mott Community College Event Center
1401 East Court Street
Flint, MI 48503

Registration Fee:

\$50 per person

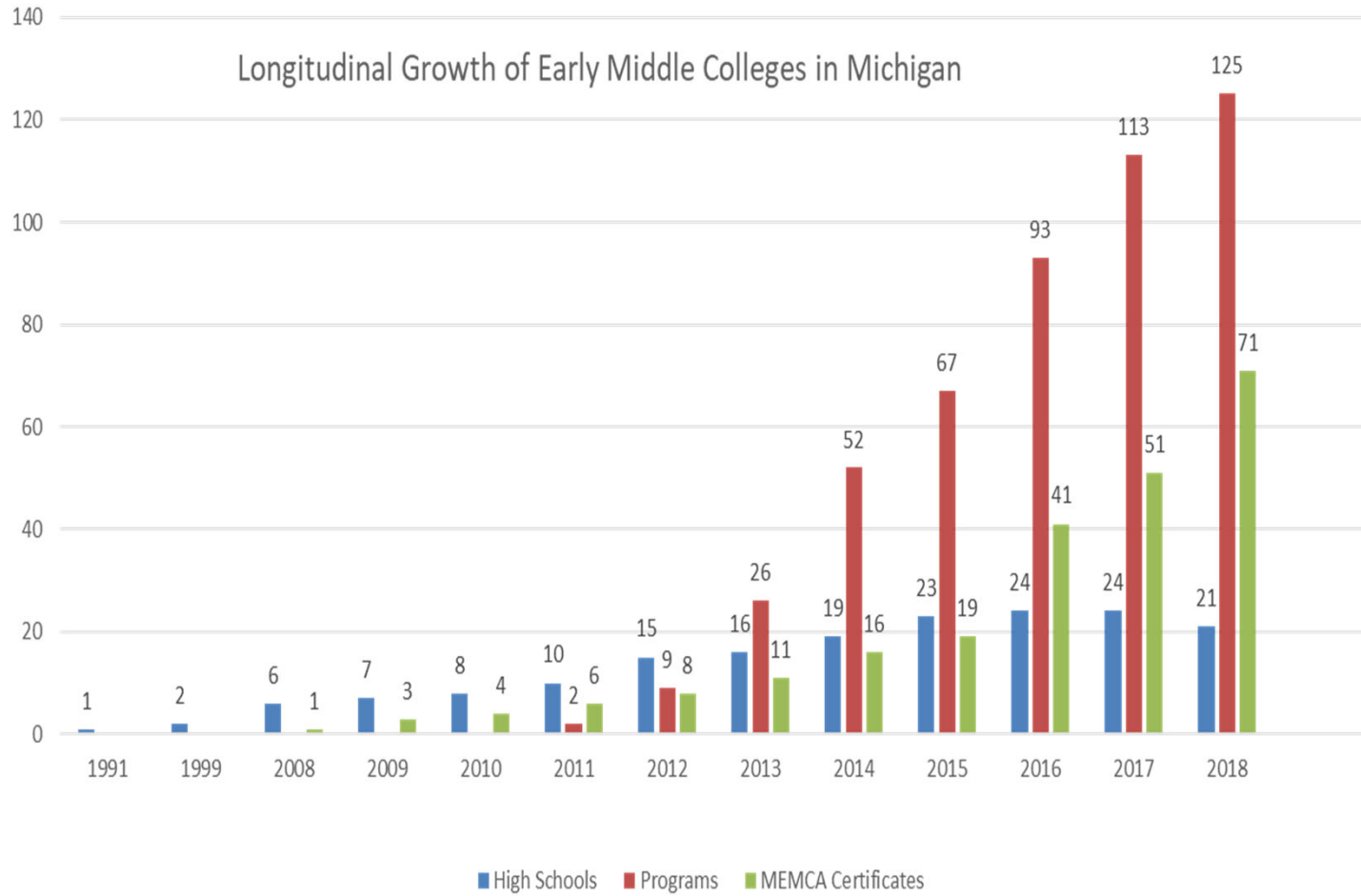
Register/Questions:

Registration questions may be sent to Diane Weeks at dweeks@geneseeisd.org or at 810-232-8531.

Registration Link: [Early Middle College Getting Started Workshop](https://goo.gl/forms/7Vz8UBYmMNpUHR6D3)
<https://goo.gl/forms/7Vz8UBYmMNpUHR6D3>



Longitudinal Growth of Early Middle Colleges in Michigan



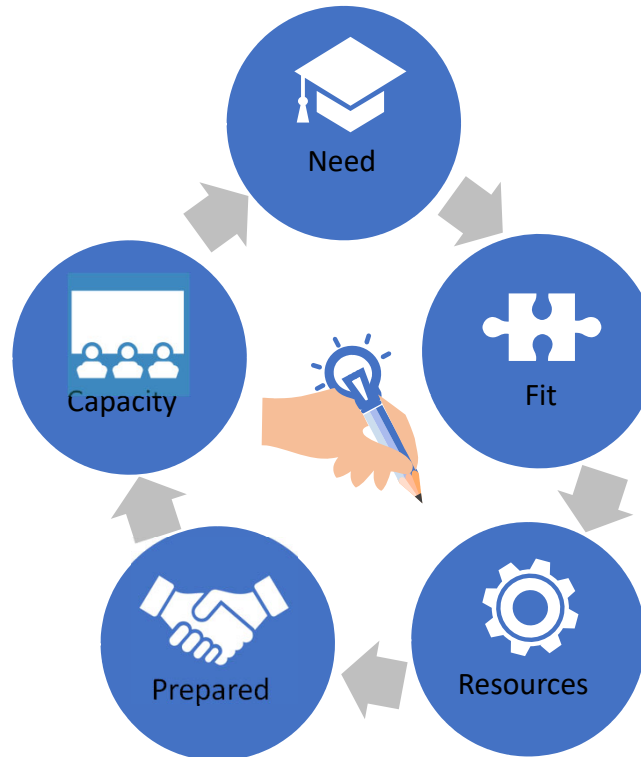
Power of Site



Early Middle College Planning Tool

Capacity
 ISD/LEA/College/Staff
 PD & Training
 Financial
 Equity and Access
 Recruitment
 Power of Site/Transportation
 College Going Culture
 Sustainability

Prepared
 MOU with all Partners
 Building/Infrastructure
 Wrap-around Services
 EDP Execution
 Programs of Study
 Resolve Logistical Issues
 Data Support
 College Readiness Curriculum
 Outreach and Marketing



Need/Purpose

Is there already an EMC in the area?
 What data supports the need?
 Is dual enrollment serving the purpose?
 Is employment a higher priority after high school than advanced training?
 How many first generation, economically disadvantaged, underserved, underachieving, and underrepresented students are in the district?

Fit/Vision

Aligns with the needs of the community, school district, students/parents
 School Board policy and philosophical support
 Available postsecondary partner(s)
 Program(s) of study match with postsecondary partners
 Shared organizational structure
 Location/Delivery

Resources

MDE-Michigan Department of Education
 MEMCA –Michigan Early Middle College Association
 NCREST- National Center for Restructuring Education Schools and Teaching
 MCAN-Michigan College Access Network
 CHSA-The College in High School Alliance

- State Board of Education & Superintendent
- Top 10 in 10
- Academic Standards
- Career and Technical Education
- Early Learners and Care
- Educator Services
- Flexible Learning Options
- Early Middle College High School Opportunities**
- Alternative Ed
- Advanced Placement (AP)
- CTE Instructional Program Resources
- Dual Enrollment
- Equitable Services for Private Schools
- International Baccalaureate
- Innovation Council
- School Options
- Seat Time Waivers
- Student Government Programs
- Gifted and Talented

Early Middle College High School Opportunities

"Early Middle College School" means a stand-alone public high school, a school within a school, a Public School Academy (PSA) or a Shared Educational Entity (SEE) designed to allow a pupil to earn a high school diploma and either an associate's degree, the Michigan Early Middle College Association (MEMCA) technical certification or up to 60 transferable college credits at the same time.

Early Middle College High Schools can begin as early as 9th or 10th grade. Students attend for five years and follow a specific, five-year program of instruction. An "Early Middle College Program" is a five-year high school program designed to allow a pupil to earn a high school diploma and substantial college credit through an additional fifth year of study. A formal agreement with each postsecondary partner is required for both the EMC High School and Program Models.

Michigan Early Middle Colleges

- [Early Middle College High Schools and Programs in Michigan](#)

Michigan Early Middle College Association (MEMCA)

- [MEMCA](#)
MEMCA is a voluntary organization comprised of educators from K-12 and higher education, state officials and business members throughout the State of Michigan. Please click the link to learn more and for contact information.
- [Design Principles, Beliefs and Best Practices in Early Middle College Programs](#)

College and Career Readiness and Success Center at AIR

- [Evidence-based Practices to Support College and Career Readiness in High School](#)

Information

- [EMC Brochure](#)
- [EMC Program Application 2019](#)
- [Helpful Hints for MOU](#)
- [Pupil Accounting Manual](#)
- [Sample Memorandum of Understanding](#)
- [Earning College Credit in High School - A Synopsis of Opportunities](#)
- [EMC FAQs](#)
- [61b Early Middle College](#)



For ISD, RESA, RESD coordinated programs, it is not necessary for sending/participating schools to submit individual applications; however, **each sending/participating school is required to sign the Memorandum of Understanding prior to approval and provide local school board minutes indicating compliance with assurance #9.**

OFFICIAL NAME OF NEW EMC: [REDACTED]

Projected Start Date: [REDACTED]

PART A	Legal Name of Operating Agency [REDACTED]		District & Building Entity Codes [REDACTED] [REDACTED]	
	Superintendent or Authorized Official [REDACTED]		Fiscal Agent (if different from district) [REDACTED]	
	Address of Early Middle College Site [REDACTED]		<input type="checkbox"/> EMC Program or <input type="checkbox"/> EMC High School If your EMC offers, or plans to offer, CTE state approved programs check the box below <input type="checkbox"/> CTE-EMC Application	
	City [REDACTED]		State MI	Zip Code [REDACTED]
	County [REDACTED]		Grade Structure <input type="checkbox"/> 9-13 <input type="checkbox"/> 10-13 <input type="checkbox"/> 11-13 <input type="checkbox"/> Other* (*Please specify grades: [REDACTED])	
	Telephone Number [REDACTED]		Superintendent Email Address [REDACTED]	
	Early Middle College Contact Person and Title (Circle one: Principal, Director, Dean, Head and/or Coordinator)			

Required Attachments

Required
Attachment
#1



A *Signed* Memorandum of Understanding

With local constituent district(s), if applicable, and higher education collaborating partner(s).

An MOU is required for ALL postsecondary partners.

Required
Attachment
#2



A *5-Year* Program of Study

A detailed sample of the 5-year Program of Study (POS) must be attached. The POS must clearly indicate that the student must successfully complete a math or math related course during the fifth year as a condition of high school graduation.

Required
Attachment
#3



A Copy of *Board Minutes*

Board minutes, clearly stating the Board approval of:

- Five-year plan as a requirement for high school graduation for EMC students,
- Which includes a math or math related course that must be successfully completed in the fifth year to meet the Michigan Merit Curriculum requirements.

We recommend the following language be included in the statement for Board approval:

This Board approves a five year graduation plan, that requires successful completion of a math or math related course to be taken in the fifth year for Early Middle College students.

***Each participating district sending students to your EMC must provide Board minutes.*

Required Attachment #4



An *Organizational* Chart

Graphic display of your EMC organizational chart showing:

- who reports to whom
- include titles of secondary and postsecondary personnel
- percentage of FTE each staff will dedicate to the EMC
- display the governance structure (board oversight) and
- e-mail address of the district's Pupil Accounting Clerk

**Why do we ask
for recruitment
focus
characteristics
and student
eligibility
criteria on the
application?**

First Generation

Single Parent/No Parent

Foster Care

Homeless

Underrepresented/Underserved/Underperforming

Economically Disadvantaged

Extracurricular Participation

Attendance

Current Success in Dual Enrollment

Student Must Have Own Transportation

Recommendation Letters

of Expulsions/Suspensions

Student Essay

Wrap Around Services for EMC Students

Counseling services

Counselor check in 3 times per semester with student and family to review performance and potential needs

Students can walk with their class at graduation

Parent and Student EMC Information Open Houses

Curriculum Director and Principal will receive training on EMC requirements

EMC high school and college staff training in EMC philosophy by attending MEMCA and other relevant PD

Study Skills

Specialized College Success Course, in a cohort format, 9th, 10th or 11th grade of high school

Seminar Period

EMC “cohort” time, peer to peer mentoring

Career Exploration

Work-based Learning Coordinator will assist with a job shadow based on student’s EDP before grade 13

By signing this application, the applicant certifies that it will agree to perform all actions and support all intentions stated in the Assurances and Certifications and will comply with all state and federal regulations and requirements pertaining to this program.

The partners below agree to maintain frequent communication regarding the operation of the EMC. The applicant certifies further that the information submitted on this application is true and correct.

Superintendent or Authorized Official _____
Signature

Typed Name/Title _____ Date _____

Head of Early Middle College _____
Signature

Typed Name/Title _____ Date _____

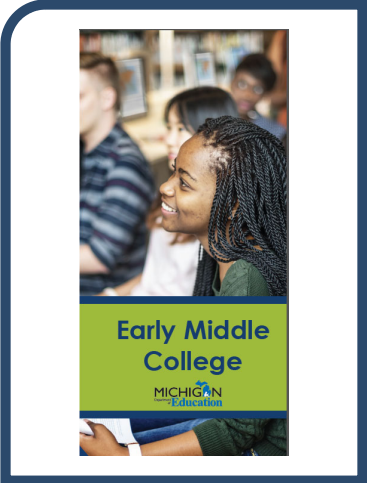
Postsecondary President or Designee _____
Signature

Typed Name/Title _____ Date _____

Career Education Planning District Director _____
Must be the MDE approved CEPD Director
(applicable only to CTE/EMCs) **Signature**

Typed Name/Title _____ Date _____





What Questions Do You Have?





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www.Michigan.gov/mde
click on flexible learning options

